

## CANOEING INSTRUCTOR

Reporting to the Club Manager, the Canoeing Instructor is responsible for developing and teaching the RYC canoeing curriculum to the Ontario Recreational Canoeing and Kayaking Association standards. The Canoeing Instructor will also evaluate students for the purpose of progression.

### Positions Available for 2024 Summer Season

- One (1) half-time Canoeing Instructor (morning program only)

### Minimum Qualifications

- Standard First Aid and CPR
- Pleasure Craft Operator Card
- Police Check (if 18 years of age or older)
- ORCKA Basic Canoe Instructor certification
- Lifesaving Society Bronze Medallion certification or higher

### Preferred Qualifications

- National Lifeguard Service certification (HIGHLY RECOMMENDED)

### Responsibilities

Specific responsibilities include, but are not limited to:

- Ensure the safety of RYC Members and guests at all times
- Maintain safety and cleanliness of Club and RYC grounds at all times
- Complete assigned chore when RYC afternoon program ends
- Provide First Aid where necessary
- Promote RYC and discipline(s) at all levels
- Assist with RYC Opening and Closing Days
- Attend and participate in Closing Banquet
- Attendance and participation at Jr. Board events is strongly encouraged
- Collaborate with fellow Canoeing Instructor(s) to plan and deliver safe lessons
- Adhere to schedule by ensuring lessons begin and end promptly
- Maintain notes on student progress
- Prepare weekly and monthly progress reports as needed
- Notify Club Manager of any schedule changes
- Set up all necessary equipment for classes with other Canoeing Instructor(s) and/or students
- Able to handle physical demands of paddling and lifting equipment
- Promptly notify Club Manager and Canoeing Advisor of any equipment problems
- Collaborate with Canoeing Advisor to coordinate Canoe Trip
- Any reasonable duties assigned by the Commodore(s) or Vice Commodore(s)