



Rondeau Yacht Club COVID-19 Mitigation Strategy

How will you ensure all workers know how and are able to keep themselves safe from exposure to COVID-19?

- Staff will be updated prior to commencement of operations on all relevant COVID-19 protocols.
- Staff will be updated on all requirements via morning meetings, website updates, and signage around the Club.
- The RYC will continue to seek updates from Public Health Ontario and Local Chatham-Kent Public Health Unit(s) so that we are current with the most recent COVID-19 protocols.
- PPE to be provided to all staff prior to commencement of programming.

How will you screen for COVID-19?

- All individuals entering the RYC grounds need to be screened using the “COVID-19 School and Childcare Screening Tool”, this includes but is not limited to: staff, participants, and essential visitors (including parents and/or guardians).
- Any essential visitors will need to sign in the logbook within the Club.
- The Club Manager will use both a staff checklist and registration checklist to record all individuals who have passed the screening process.
 - Individuals who do not pass the screening tool may not enter the RYC grounds and may not participate in programming.
 - Staff members and participants who are absent will be recorded as absent (ex. “A”) in the daily screening checklist.
- The daily screening may be completed:
 - Online prior to arrival at RYC, with results emailed to the the Club Manager
 - Online upon arrival at RYC, using the posted QR code
 - Verbally upon arrival at RYC, using the hard copy of the screening tool
- The RYC will continually seek updates from Ontario Public Health and the Chatham-Kent Public Health Unit(s) to ensure that our protocols are compliant and up to date.

How will you control the risk of transmission in your workplace?

- The RYC is traditionally an outdoor program; this format will enable us to maximize physical distancing and separation between cohorts..
- The RYC will provide portable bathrooms and hand wash stations to ensure that all patrons have access to sanitation facilities that are regularly cleaned.
- Hand sanitizer will be located at all entrances/exits to the Club grounds and Clubhouse, with signage that requires all patrons to use it prior to entry.
- Entrance into the Clubhouse will be limited to staff and only allowed when required. All participants will be provided with an external area to store their belongings so that social distancing can be maintained. Participants will only enter the Clubhouse for first aid treatment and/or emergencies (ex. inclement weather).



- Daily staff meetings will be held to ensure that all staff are able to provide their opinion on current procedures and protocols and suggestions for improvement.
- All individuals are required to wear a non-medical mask while on the RYC grounds and maintain 2 metres physical distancing outdoors, including in Pick Up/Drop Off area.
- All staff must wear a surgical mask and/or face shield, with reasonable exceptions for medical conditions. In the event a surgical mask and/or face shield cannot be worn, physical distance must always be maintained to minimize risk to others.
- All staff must wear a surgical mask **and** eye protection (e.g., a face shield, safety glasses, or goggles) when unable to maintain physical distance of at least 2 metres or engaging with an individual who is not wearing a mask.
- All participants in grades 1 (as of September 1, 2021) and above are required to wear well-fitting masks (e.g., non-medical) while indoors.

What will you do if there is a potential case, or suspected exposure to, COVID-19 at your workplace?

- If the RYC is advised that one of our staff has tested positive for COVID-19 due to exposure at the workplace, or that a claim has been filed with the Workplace Safety and Insurance Board (WSIB), we will give notice in writing within four days to:
 - Ministry of Labour, Training and Skills Development
 - Chatham-Kent Public Health Unit
- The RYC will report any occupational-acquired illnesses to the WSIB within three days of receiving notification of the illness.
 - The RYC requires all patrons and staff to provide detailed contact information prior to admittance into the Club grounds and program; this will ensure we have all required documentation in the event of a positive case.
- Should any individual on Club grounds begin to show symptoms, they will be immediately isolated from their cohort. The outdoor nature of our program makes it easy to find space to quarantine individuals until they can be picked up and leave the site (ex. bench on front deck close to Club Manager's office).
 - The Club Manager will arrange to clean and disinfect the isolation area after the symptomatic individual is picked up, as well as any other areas where this individual was present, as soon as reasonably possible.
 - The Club Manager will prepare of a list of participants, staff, and any other essential visitors who were in contact with or in the same cohort as the symptomatic individual to give to local public health (when requested), should the individual test positive or become a probable case (e.g., they are symptomatic and their household member tests positive).

How will you make sure your plan is working?

- The RYC will schedule a review of the COVID-19 Mitigation Strategy and Workplace Safety Plan on a weekly basis.
- Daily staff meetings will ensure that staff members are given a forum to voice their opinion on the plan and the current controls in place at the RYC.



- The Commodore(s) and Club Manager will be jointly responsible for ensuring that the plan is abided by and constantly improved when possible.
- Changes will be communicated via our website, social media accounts, email and/or signage around the Club.
- Any comments, questions, or concerns regarding this plan may be directed to the Club Manager and/or the Commodores.

How will you respond to inclement weather while maintaining social distancing and limitations on indoor gatherings?

- The Club Manager is responsible for checking the weather forecast regularly. The Club Manager will inform parents and/or guardians at Drop Off time if there is suspected inclement weather in the forecast. In this event, the Club Manager will advise the parents and/or guardians to be prepared to pick up their child(ren) as soon as possible, even if prior to the scheduled Pick Up time.
- In the event of inclement weather prior to the start of the program (9:00AM for Morning Program, 1:00PM for Afternoon Program), a digital notice will be posted on the Rondeau Yacht Club Facebook page to inform participants that the Program will be cancelled for the day. The notice for the Morning Program will be posted by 8:30AM. The notice for the Afternoon Program will be posted by 12:30PM.
- In the event of inclement weather that arises during the program (9:00AM-12:00PM for Morning Program, 1:00PM-4:00PM for Afternoon Program), instructors will be responsible for keeping the groups as physically distanced as possible while waiting for parents and/or guardians to arrive for early Pick-Up. While indoors, all RYC staff and participants will be required to wear a mask and/or their assigned PPE. Where possible, individuals should sanitize and/or wash their hands prior to entering the Club and/or other buildings.
- In the event of inclement weather, staff will still be expected to report to work. Staff will continue to follow the daily screening procedure and must wear their assigned PPE while working indoors. Duties during inclement weather may include cleaning, lesson planning, and reporting.